



Board of Trustees

Board Chair, Elizabeth C. Suvari

Trustees: Varuna Abeywardane, Rini Georgekutty, Dianne Izzo, Tom Sgouros, Will Valverde, Stacey Weinstein

Board of Trustees Meeting Minutes Monday, September 9, 2024

PRESENT WERE: Varuna Abeywardane, Rini Georgekutty, Tom Sgouros, Dianne Izzo, Elizabeth Suvari, Stacey Weinstein, Will Valverde, Megan Weeden (Library Director), Jennifer Boettger (Assistant Director);

1. **Call To Order:** The regular meeting of the Board of Trustees of the North Kingstown Free Library was called to order by Board Chair Elizabeth Suvari at 7:00 p.m.
2. Pursuant to RIGL 42-46-6(c) Notice of this meeting has been posted on the Secretary of State's website.
3. **Approval of Minutes of the July 8, 2024 meeting**
VOTED unanimously to approve the minutes of the July 8, 2024 meeting as presented (motion made by Tom Sgouros, seconded by Diane Izzo).
4. **Budget & Finance Report—Megan Weeden**
 - a. Library Director Weeden gave a final FY24 budget report and the FY25 year-to-date report..
5. **Director's Report**
Library Director presented her report, including statistics for circulation, visitors, staffing updates and building issues.
6. **Old Business**
 - a. Discussion/Vote: Bylaws suggested revisions

There was discussion about the procedures for the Election of Officers, the Trustee Bylaws, the Annual Meeting and the town's charter.

The board VOTED unanimously to amend the Bylaws to change the time of the meeting to 7 pm; no meeting in August; and to hold an annual meeting for the election of officers at the October meeting. (motion made by Tom Sgouros, seconded by Dianne Izzo).
7. **New Business**
 - a. Discussion/Vote: Patron Behavior Policy.

Director Weeden presented the draft of the patron behavior.

The board VOTED unanimously to approve the Patron Behavior Policy and to take out the citations (motion made by Elizabeth Suvari and seconded by Diane Izzo).
 - b. Discussion: Board vacancy.
The board discussed the upcoming board vacancy due to Elizabeth Suvari's term ending.
 - c. Discussion/Vote: Website redesign quote

The board VOTED unanimously to accept the Website redesign quote from EPB Ltd. (Motion made by Tom Sgouros, seconded by Will Valverde).
8. **Public Comment:** There was no public comment.
9. **Adjournment:** VOTED unanimously to adjourn at 8:05 p.m. (motion made by Dianne Izzo, seconded by Varuna Abeywardane).

Respectfully submitted, Megan Weeden, Library Director